



**CITY OF BRISBANE**  
**APPLICATION FOR HOME OCCUPATION PERMIT**

NAME OF APPLICANT: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

LOCATION: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

DETAILED DESCRIPTION OF BUSINESS: \_\_\_\_\_

\_\_\_\_\_

ROOM IN WHICH BUSINESS WILL BE CONDUCTED: \_\_\_\_\_

The applicant hereby certifies that the above described occupation will meet the following conditions, and understands that the violation of any of these conditions shall be cause for the immediate revocation of the permit. Please read and initial each of the following:

\_\_\_ It shall not unreasonably generate pedestrian or vehicular traffic beyond that normal to the zone in which it is located.

\_\_\_ It shall not involve the use of commercial vehicles for the delivery of materials to or from the premises (vehicles not over three-fourths (3/4) ton carrying capacity excepted). No vehicle over three-fourths (3/4) ton carrying capacity shall be used for home occupation purposes.

\_\_\_ It shall not involve the use of signs other than the minimum required by law.

\_\_\_ It shall not involve more than two hundred (200) square feet or ten percent (10%), whichever is greater, of the dwelling floor area whether the home occupation use is conducted within the dwelling or in an accessory building or a combination of both.

\_\_\_ Stock-in-trade may be used or kept within a home occupation permitted area provided the stock-in-trade is sold off premises.

\_\_\_ In no way shall the appearance of the structure or premises be so altered, or the conduct of the occupation within the structure or premises be such, that the structure or premises may be reasonably recognized as serving a nonresidential use (either by color, materials, construction, lighting, signs, noises or vibrations, etc.).

\_\_\_ No mechanical or electrical equipment is used or stored which causes undue noise or electrical interference.

\_\_\_ A home occupation may be conducted only within an enclosed building, whether the building constitutes part of the main building or is an accessory building. After a public hearing and hearing notice, as described in Chapter 17.54, the planning director may

authorize a home occupation in other than an enclosed building upon the determination that the home occupation will not damage neighboring properties.

\_\_\_ A home occupation may be conducted in a garage provided the home occupation does not unreasonably conflict with the required parking for such residential structure.

\_\_\_ The home occupation shall not involve the employment of help other than resident members of the family within the residence. No provision of this section shall be deemed to prohibit service occupations carried on off the premise, nor to prohibit the employment of persons off the premises. Where special conditions exist and are disclosed on the application, the planning director may modify this requirement.

**NOTE:** A Home Occupation Permit is **NOT VALID** until a Business License has been issued.

\_\_\_\_\_  
Applicant(s)'s & Property Owner(s)'s Signature(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Community Development Director's Approval

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
\$92 Fee Receipt #