



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

February 27, 2013

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chair Bologoff called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners present: Bologoff, Cutler, Dunn, Fryer, Hart, Lentz and Marmion
Staff present: Deputy City Manager/Administrative Services Director
Schillinger, Administrative Management Analyst Cheung and
Recording Secretary Carpenter

ADOPTION OF AGENDA

Chairperson Bologoff suggested moving "Subcommittee Meetings – reports" to precede "Setting Subcommittee Dates"

Commissioner Hart moved, seconded by Commissioner Marmion, to approve the agenda as amended. The motion carried 7-0.

APPROVAL OF MINUTES

January 23, 2013

Commissioner Marmion moved, seconded by Commissioner Lentz, to approve the January 23, 2013 minutes as written. The motion carried 7-0.

CITIZEN COMMUNICATIONS

None.

OLD BUSINESS

Community Park Fees

Grassy Area Potential Fee Changes – discuss

Staff recommended a potential change in the fee structure, for rental of grassy area spaces in the Community Park, from a flat-rental rate to an hourly rate. The change would be consistent with the fee schedule for renting picnic tables.

The Commission discussed with staff: park usage, the history of setting rates, the current rate structure and the recommended rate structure.

Commissioner Hart moved, seconded by Commissioner Dunn, to accept and recommend changing the fee structure for the grassy areas to a 3-hour minimum with additional hourly fee. The motion carried 7-0.

NEW BUSINESS

None.

REPORTS

Chairperson

None.

Subcommittees

Subcommittee Meetings – reports

Concerts in the Park

Administrative Management Analyst Cheung reported that the Concerts in the Park Subcommittee met with former commissioner and Brisbane citizen, Dannette Davis. Ms. Davis expressed concerns and made suggestions regarding the Concerts in the Park series. She asked the Commission to consider starting the concert series earlier in the summer due to weather and daylight concerns. She suggested that they look into less concerts and better quality of bands; adding the consideration of a local Brisbane band(s) concert. She also suggested that the commissioners attend other concerts in nearby cities.

Analyst Cheung stated that the subcommittee also listened to YouTube videos of various bands to observe performance quality as well as how they sounded. She said the subcommittee would further discuss the idea (presented by City Manager, Clay Holstine) of having one of the concerts at the Brisbane Marina.

Commissioner Dunn added that the subcommittee discussed the idea of the Farmer's Market coinciding with the concerts and the addition of allowing food trucks at the concerts.

Concerts in the Park (cont)

Chairperson Bologoff expressed her concern of food trucks hurting the non-profits: Women's Club serving coffee and the Lions Club serving hot dogs.

The Commission discussed these issues. Commissioner Marmion received a comment from a Brisbane citizen, via social network, requesting to give the food trucks a try, which would give concert participants more food choices.

The Commission is considering July 26 – September 6 (no concert on August 30) for the concert dates, and to allow additional food trucks/vendors that do not compete with the non-profits.

This issue will be further discussed at the next P&R Commission Meeting.

Habitat Restoration Day

Chairperson Bologoff reported that the subcommittee selected April 13, 2013 from 9:00 a.m. to 1:00 p.m., and Costanos Canyon as the location for this year's Habitat Restoration Day, adding that this year's theme (for the t-shirts) is the Banana Slug.

Recreation Programs

Commissioner Cutler reported that an article would be included in the Spring/Summer Activity Guide requesting instructors to teach recreation classes, with emphasis on active adult programs.

Trails Development

The Trails Development Subcommittee (Commissioners Hart and Marmion, assisted by Analyst Cheung) presented to the Commission a Power Point of areas on the trails throughout Brisbane that need work, and their recommendations (e.g. signage, improvements, etc).

Commissioner Marmion commented that she has received comments from Brisbane citizens on the need for a small dog park.

Director Schillinger said the next step is for the Trails Development Subcommittee to write up their recommendations for Public Works to cost out the requests.

Commissioner Marmion suggested an event, similar to the Habitat Restoration Day, for the trails.

Sustainability Committee

Director Schillinger stated that the subcommittee is putting the finishing touches on their document.

Public Art

Director Schillinger reported that the subcommittee plans to set-up a trip to Emeryville. Commissioner Fryer added that they are about ready to work on the first draft of the Public Art Ordinance.

Setting Subcommittee Dates

The Commission reviewed the subcommittee list and set-up various meeting dates.

Commissioners

None.

Staff

Programs Report

Recording Secretary Carpenter reported on current recreational program activities.

Playful City

Analyst Cheung applied for Playful City status, for next year.

COMMISSION MATTERS

Written Communications

None.

Commission Calendar

The Commission discussed items for the next P&R Commission Meeting.

CPRS Conference

The Commission discussed attending the CPRS Conference.

ADJOURNMENT

Commissioner Fryer moved, seconded by Commissioner Cutler, that the meeting be adjourned. The motion carried 7-0 and the meeting adjourned at 8:33 p.m.

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NOTE: A full DVD recording of this meeting is available at Parks and Recreation Department Office, City Hall.